

Name Change Checklist

Please use the Name Change Form to Change the Legal Name of the Primary Owner of the Membership or a (Non-Member) Joint Owner.

To complete this process, please follow these steps:

1. Fill out the Account Form completely and sign.
Incomplete or unsigned forms will delay processing your request.
2. If changing a name, **two** forms of verification must accompany this application (other acceptable forms of verification are listed within the form).
3. Fax your completed form to **833.670.2311**, email to **membershipmaintenance@dcu.org**, or mail to:

Digital Federal Credit Union
Membership Maintenance
220 Donald Lynch Boulevard
PO Box 9130
Marlborough, MA 01752-9130

What you can expect

- If received by mail: Allow 2 weeks for your request to be processed
- If received by email or fax: Once your request is received it will be processed within 48 business hours

Log into Online Banking to view changes

